

Remote Education Details

St Ignatius' Catholic Primary School



Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

This document should be read in consultation with the Remote Learning Policy:

<https://saint-ignatius.com/wp-content/uploads/2020/11/Remote-Learning-Policy-Oct-2020-v1.pdf>

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Parents and children should follow the instructions on this sheet:

Isolation Learning

On day 1 of isolation...



Do any homework that you have been set from the previous week.



Read your book & your library book.



Practise your spellings.



Learn a multiplication table that you have not yet mastered (KS2).



Complete the isolation work that has been sent to you on Showbie. This will have the date on it e.g. 'Monday 4th September 2020 – Ordering numbers'



Upload the work onto Showbie.

On day 2 of isolation & onwards...

Follow the instructions on this sheet:

The thumbnail shows a document titled 'home working' with the following instructions:

- Find a quiet place to work. Make sure that you have a pencil and your work pack.
- Log onto Showbie and check the work that you need to do.
- Make sure that your work is the best that it can be.
- Upload your work onto Showbie: a grown up might help you with this.
- Where possible, get in a routine of working between 9am and 3pm (your normal school day). Your teacher will be teaching the rest of the class, so will only be able to see your work after 3pm. They will do their best to respond to it within two working days of it being posted.
- Respond to the teacher's feedback when necessary.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example you may not have specialist resources at home to easily teach some elements of art or design technology. Where this is the case we will adapt the lesson or move aspects of subjects so that they will be taught when your child returns to school.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Primary school-aged pupils	(Number of hours per day)
KS1	3 hours per day
KS2	4 hours per day

Please note that the timings above do not mean your child will be in front of a screen for this length of time, as it includes the time that it takes to do the work and tasks. Other activities such as independent reading and learning times tables would also count within the directed time.

Accessing remote education

How will my child access any online remote education you are providing?

Children in EYFS will receive tasks via email and the 2Simple Evidence Me platform. Parents in this year group are used to communication in this way.

Children in KS1 and KS2 will use Showbie. Showbie has been used in classes for class work, homework and isolation work, so children and parents should be familiar with its use.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

During periods of isolation all parents are asked to contact the school if they need to borrow a device. The school also has information regarding device use at home and is proactive in assigning devices to families that may need them.

The Showbie platform will work on any internet connected device and work can be uploaded as a photograph from a smartphone: this allows most parents within our community to access and upload work.

When devices are loaned to families they are done so on the following basis:

Step 1 – Families are contacted directly by school via telephone calls;

Step 2 – A general text message will be sent out to families. Families contact school if they require a device and a list is made. Devices will be allocated by age and pupil premium eligibility, with KS2 children given priority. Families will then be contacted to let them know if their request has been successful.

Step 3 – If devices are still available after steps 1 and 2, devices will be allocated on a first come / first served basis.

We have a number of Vodafone data cards that can be loaned to parents if they need additional data in order to complete work on a mobile device.

We have also created a form to collect information from parents who do not have access to broadband at home and may need additional data. The form is sent to parents as a text message link:

<https://saint-ignatius.com/request-form/>

Families that are unable to connect to Showbie will be sent packs of work each week. This work can be handed in to school but a period of quarantine of 72 hours needs to take place before it can be marked and returned. Work packs are only to be used when all methods of using online learning have been ruled out.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

We will use a range of approaches to teach your child remotely via the Evidence Me and Showbie websites:

- recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- live video (We may give access to Zoom codes to host online assemblies. When this happens two members of staff must access the Zoom session for safeguarding purposes.)

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Parents are sent the following expectation instructions:

home working

-  Find a quiet place to work.
Make sure that you have a pencil and your work pack.
-  All Assignments
1 Log onto [Showbie](#) and check the work that you need to do.
-  Make sure that your work is the best that it can be.
-  Upload your work onto [Showbie](#): a grown up might help you with this.
-  Where possible, get in a routine of working between 9am and 3pm (your normal school day).
Your teacher will be teaching the rest of the class, so will only be able to see your work after 3pm. They will do their best to respond to it within two working days of it being posted.
-  Respond to the teacher's feedback when necessary.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Teachers will check work that is posted to Showbie.
- A list of children who are engaging with the work is sent to the Senior Leadership Team each week.
- Children who are not engaging with work will be contacted via telephone by a member of SLT or a DSL to ascertain what the barriers to participation are, and we will collectively endeavor to remove as many as possible to ensure participation.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Work is marked on the Showbie website via annotations, text notes and voice notes. Work will be marked within 48 hours of it being sent to the teacher.
Feedback can also be provided to parents via email and through the Showbie and Evidence Me websites.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Children who have an EHCP are offered a place within school.
- Teachers are asked to adapt work for all children, such as SEN and EAL so that it can be accessed at an appropriate level. Parents may need help in accessing the Showbie / Evidence Me websites. Where this is the case a member of staff will ring them or arrange for a Zoom meeting to show the parents how the online learning platforms work.
- Children in Reception will have work emailed to them via the class teacher and they will use Evidence Me in order to record achievements.
- Children in Year 1 will use Showbie to access their remote learning. The children have used the app in class and are familiar with how it works. We appreciate that some children may not be able to upload work independently, so we allow flexibility as to when work can be uploaded within the week.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Children who are self-isolating whilst their peer group are in school are sent the following information:



A **non-isolating person** should collect work from the School Office.



The work has a date on it, so you should know what needs to be completed each day.



Find a quiet place to work at home, and if you are well, do your work each school day.



Log onto Showbie (with the username and password for your **child**) at <https://my.showbie.com/signin>

Username:

Password:



Instructions from the teacher will be put onto Showbie. We may also put video lessons onto Showbie for your child to look at.



You will need to upload your completed work onto Showbie. Your teacher can then see what you have done and they will give you feedback once they have seen the work.



Feedback will be provided to you using Showbie. Listen to the feedback and adapt any work accordingly.

Work will be uploaded onto Showbie by the child's teacher within 24 hours of school receiving a notice that the child needs to self-isolate. This work will be similar to work that is done within class during the week wherever possible.